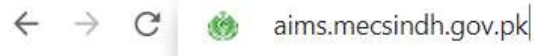
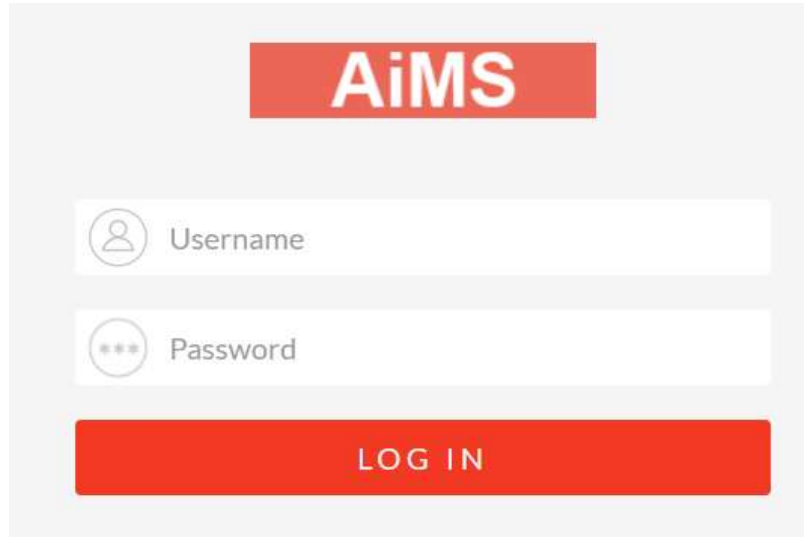


STEPS TO FOLLOW FOR UPLOAD WORKING PAPER ON AIMS

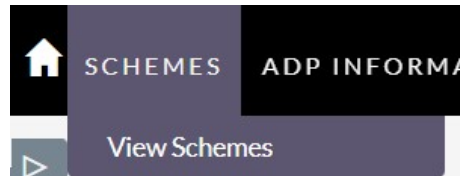
Step1 -> Open any web browser recommended Chrome and type aims.mecsindh.gov.pk



Step2 -> Enter your User ID and Password and press Log In button



Step3 -> Go the scheme module and press "VIEW SCHEMES"



Here you saw the list of schemes associated with your section (if any scheme is not appeared or any scheme appear is not pretend to your section) please contact MIS Directorate, following are the screen you saw

Scheme ID	Project Type	ADP (Year&NO)	ADP Status	Scheme Name	Departments	PC-I Status	Date of Approval	Target Date (Completion)	Project Cost
ENDTC-PP-16-0135	ADP	2022-2579	On-Going	Construction of Pre-Treatment System for RO Plant LBOD Water Supply Scheme at Nabbar for Thar Coal Power Project.	Thar Coal Infrastructure Development	Under Revision	02/08/2016	30/06/2022	3,250,150
ENDTC-PP-22-1250	ADP	2022-2581	New	Security & Surveillance System for Thar Lodge (SDG # 9)	Thar Coal Infrastructure Development	Un-Approved		30/06/2023	35,000
ENDTC-PP-16-0134	ADP	2022-2578	On-Going	Boring & Installation of 150 Nos Tubewells on Solar Energy for Assured Supply of 100 cusecs for Thar Coal from LBOD Spinal Drain RD-362 (Revised).	Thar Coal Infrastructure Development	Approved	08/11/2016	30/06/2022	1,936,266
ENDTC-PP-22-1251	ADP	2022-2582	New	Pre-Feasibility Study on Coal to Gas, Coal to Liquid & Urea (SDG # 7 & 8)	Thar Coal Infrastructure Development	Un-Approved		30/06/2023	22,000
ENDTC-PP-22-1252	ADP	2022-2583	New	Pre-Feasibility Study for transportation of Coal from Thar Coal field to Rann of Kutch to Port Qween via Sea Route (SDG # 9)	Thar Coal Infrastructure Development	Un-Approved		30/06/2023	22,000

Step4-> Filter the scheme with the ADP number by pressing the following button



Used to Filter the list



Used to Clear the Filter List

FILTER

Quick Filter Advanced Filter

Scheme ID

ADP (Year&NO) %2581

Departments

SEARCH CLEAR

Note: Please use “%” sign just before entering the ADP Number and press “SEARCH BUTTON”

Step5-> Following are the filtered screen appear with the required ADP Number, please select SCHEME ID to open the detail of scheme

SCHEMES

Scheme ID	Project Type	ADP (Year&NO)	ADP Status	Scheme Name	Departments	PC-I Status	Date of Approval	Target Date (Completion)	Project Cost
ENDTC-PP-22-1250	ADP	2022-2581	New	Security & Surveillance System for Thar Lodge (SDG # 9)	Thar Coal Infrastructure Development	Un-Approved		30/06/2023	35,000

Step6-> Once scheme detail is open scroll down and check its **NOTES** detail either its correct or not i.e. When PC-I is received, When TCM held, When WP is uploaded or Meeting Minutes Issued and etc.

NOTES

Subject	Event Date	Process	Category	Category Status	Status
Import-(PC-I 1st Ver. Received)	23/09/2021	New Scheme Process	PC-I (1st Version)		Active

NOTES

Subject	Event Date	Process	Category	Category Status	Status
Import-(PC-I 1st Ver. Received)	23/09/2021	New Scheme Process	PC-I (1st Version)		Active

Note: Press **Edit** Button if you required to edit existing record

Step 7-> Click on **Create** button of the Notes Panel to Upload related document of the Scheme



Below screen will appear after pressing Create Button

Step 8-> Enter the Subject, Select the attachment (Working Paper / Meeting Minutes and etc), Select the process “New Scheme Process” for new schemes, “Revision Process” for on-going revised scheme, Enter the Event Date (when the event occurred), Select the Category i.e. Working Paper TCM / PDWP / DDWP and etc. after it SAVE the button

Note: you can enter as many as working paper/meeting minutes and decision of the forum i.e. TCM/PDWP/PDWP as HISTORY where as our report only select the latest event occurred against each scheme